

# Desk-Bound, Concentrative Work Pattern

Having a desk-bound, concentrative work pattern means you spend over three quarters of your working hours in the office, and over half of that time is spent at your desk with concentrative solo work instead of talking to others.

Accountants, budget analysts, paralegals, programmers, data entry staff, and some researchers often have this work pattern.

People with this work pattern often want their workplace to have features such as:

- Having individual workspaces in a quiet environment in order to concentrate
- Comfortable furniture and lighting at desk for working long stretches of time
- Access to natural light and outside views from individual workspaces
- Work surface and storage at desk for frequently accessed paper documents
- Additional file storage near desk for infrequently accessed paper files
- Having places for phone calls, impromptu interactions, and scheduled meetings without worrying about distracting others
- Access to big work surface for working with unusually large amount of paper documents
- Mobile technology and infrastructure for working away from desk—laptop, VOIP phones, power and data outlets, etc.

